

CAMP SHOWBIZ INFORMATION

Dear Parents and Students,

Welcome to The Magik Theatre's Camp Showbiz 2009! We hope each session will be filled with new journeys, new skills and lots of creative joy. Please use this information as a resource regarding policies set forth by The Magik Theatre. We follow these policies to promote a better understanding between staff, parent and child to ensure an enjoyable experience for your student.

Our goal at The Magik Theatre is to encourage each child to tap into their imagination, stretch beyond their expectations and explore their own unique, creative voices.

Each session culminates in a final performance. Each class will showcase the work they have done during session, allowing each student to shine.

Explore, Imagine, Create and Shine! That is the goal of each day at The Magik! We are happy you have joined us to share in the magic of live theatre.

To achieve our goals we ask you to understand and share certain expectations:

- **Mutual respect** – To create an environment in which all participants feel safe and welcome, it is important to use respectful words, listen actively when others are speaking, respect other students' physical body space and personal property, and respect and protect the theatre space at Magik Theatre.
- **Attendance** – Tardiness and unexpected absences cause disruption to class planning and rehearsal time. It affects the other students as well. If your child is going to be absent,

please let the teacher know in a timely fashion so they can plan accordingly. If your child misses more than 3 classes, they may have to sit out the end-of-session production or have their participation minimized.

- **Focus** – Part of the teacher's job is to teach the self-discipline of theatre, which involves focusing and concentrating on the task at hand. During class, if a child is having difficulty focusing, we will speak with them privately and then with you.
- **Memorization** – Memorization is a basic skill needed for anyone interested in acting and also applies to other areas of learning. We will help your child learn this skill, but the memory work must be reinforced and practiced at home. You will need to spend time (or find someone) to review lines for the end-of-session performance. Working with your child is a chance to show your support and interest in their theatre activity.

Camp Showbiz is a fun-filled, art-filled, creative and intensive experience. All children must be ready to follow directions, be team players and behave in a socially acceptable manner.

With your help, we will provide your child with an exciting theater experience!

DROP OFF, PICK-UP AND LATE FEES

On the first day of camp, we ask that you walk your child into the theatre for a brief orientation. After that you may drop your child off at the Alamo Street front door entrance, and staff will be there to walk your child into the theatre. **Students must NOT be dropped off any earlier than 10 minutes before class unless you have registered them for extended care. The Magik Theatre is not liable for a child prior to or after classes unless they are registered for pre- or post-camp care.**

At pick-up time, we will wait at the front, glass doors and will escort your child to the car when you arrive. Please be prompt in picking up your student at the end of class since teachers often are going into rehearsal following class. **If you are not here five minutes after class has ended, a late charge will be assessed at the rate of \$1.00 per minute. You will receive a bill for this fee and the remittance will go directly to the teacher to compensate for lost time.**

APPOINTMENTS WITH INSTRUCTOR

The Academy staff is concerned about the progress of each student and eager to be helpful. If you have any questions or concerns please feel free to consult your child's instructor or you may call 227-2751 to make an appointment with the Director of Education.

DISCIPLINE POLICY

To teach all students effectively, we need to ensure a basic level of discipline and mutual respect in the classroom. Classroom rules will be discussed and established in the first class. The first time there is a problem, it will be handled by the teacher. Should there be a second incident, it will be handled by the Education Director or the Director of Magik Theatre and the child will be returned to class. Any further incidents will result in a parent being called and a meeting held with the parent, the child and the Executive Director. Further discipline problems will lead to the child being dismissed. No refunds will be given.

MISSED CLASSES

Missed classes cannot be made up or credited.

VISITORS

Students are prohibited from bringing friends or relatives to class. Space is limited and visitors are often distracting to the creative process. Parents are not allowed to sit in class.

FOOD AND DRINK

You must send a bag lunch with your child each day. We will have box juice (and water) available at lunch time. If your child requires other beverages during the day, please send them as well.

PERSONAL BELONGINGS

No toys, dolls, games, etc. in class. Cell phones must be turned off during class. In an emergency, call the main office at 210-227-2751 till 5pm. Teacher cell phone numbers will be given to you as well. Personal items are often left behind or cause distraction during class which results in a loss of concentration. Older students are asked not to do homework during class. Please mark school bags, books, jackets, etc. with your child's name. The theatre's "lost and found" is located at the Box Office at the entrance to the theatre. Please check there in the event your child leaves something behind.

SAFETY PRECAUTIONS

Because our theatre is used for performances, there may often be pieces of scenery, ladders, equipment or other strange items on the stage, or in our class spaces. We ask that students be very careful when traversing any of these areas. Walking through the theatre is required for safety purposes. Proper shoes must be worn at all times.